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# HERITAGE GUEST HOUSE KHALSA COLLEGE OF EDUCATION

AMRITSAR - 143 002 (PUNJAB) INDIA

## RESERVATION PERFORMA

### *PARTICULARS OF THE GUEST*

Name.....Designation.....

Complete Address .....

Phone No's (Office).....(Resi.).....(Mobile).....  
(with Country/Area Code)

Alone or Accompanied by any other person.....

Date and Time of Arrival.....Date and Time of Departure.....

Purpose of the visit viz. (Official or Private).....

Who will pay the charges.....

Reservation Recommended by (Letter No. & Date if any).....

.....  
(Date of Reservation)

*Signature & Seal  
of the Recommending Authority*